

**BOWES PARK COMMUNITY ASSOCIATION LIMITED**  
**ANNUAL REPORT**  
**OF THE EXECUTIVE COMMITTEE**  
**FOR THE YEAR ENDED 31 March 2013**

**Status:** The organisation is a charitable company limited by guarantee, incorporated on 5 January 2011 and registered as a charity on 15 February 2011.

**Governing document:** The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

**Company number:** 07483426

**Charity number:** 1140433

**Registered Address:** 38 Thorold Road, Bowes Park, London N22 8YE.

**Honorary officers:** Dee Kushlick-Williams – Chair and Company Secretary

Pauline Latchem – Treasurer

**Bankers:** The Co-operative Bank plc, PO Box 250, Delf House, Skelmersdale, WN8 6WT.

**Independently scrutinised by:** Shirley Bell

**Members of the Executive Committee**

The following people served as members of the Executive Committee and charity trustees during the year and up to the date of the report:

**Trustees/ Directors:** Susan Elizabeth Baylik, Elizabeth Bell, Christine Marie Elizabeth Campbell, Kate Franzmann, Catherine Herman, Dee Kushlick-Williams (Company Secretary), Catharine Perry (Membership Secretary) , Doris Quinn, Caroline Simpson.

**Committee members:** Pauline Latchem, Ed Balleny, Sarah Harris, Joanna Burke.

## **BOWES PARK COMMUNITY ASSOCIATION LIMITED EXECUTIVE COMMITTEE'S REPORT (Cont/d) FOR THE YEAR ENDED 31 MARCH 2013**

**Governance:** The Association is governed by an elected Executive Committee elected by members at the Annual General Meeting. The Executive Committee may at any time appoint any members of the charitable company as a member of the Executive Committee either to fill a casual vacancy or by way of addition to the Executive Committee. The trustees were members of the executive committee elected by the final Annual General meeting of the previous unincorporated Bowes Park Community Association.

All members of the company guarantee to contribute to the assets of the company in the event of it being wound up such amounts as may be required not exceeding £1. The number of guarantors at 31 March 2012 was

Prior to becoming a charitable company in 2011 the Bowes Park Community Association was an established unincorporated charity which for the previous ten years had been successfully working in collaboration with Haringey Council, Thames Water and British Rail to improve the local environment and provide better amenities for local people.

### **Public Benefit statement**

The Trustees consider that they have complied with Section 17 of the Charities Act 2011 with regard to the guidance on public benefit published by the Charities Commission. The paragraphs below demonstrate the public benefit arising from the charity's activities.

### **Values and objectives**

The Bowes Park Community Association works to promote activities for the benefit of the people who live, work or have an interest in Bowes Park and the surrounding area without distinction as regards gender, sexual orientation, disability (mental or physical), race or political, religious or other opinions. It aims to protect and conserve the physical and natural environment of the area; improve facilities for recreation and provide a range of opportunities for people to meet participate in a range of leisure activities.

The Charity shall be non-party in politics and non-sectarian in religion.

## **Activities and achievements this year**

### ***Objective - Conserving the physical and natural environment of the area***

#### **Myddleton Road Strategy Group**

The BPCA has continued to contribute to the work of this group alongside Councillors and officers of Haringey council, local residents and local traders. A grant was received from Haringey to enable the BPCA to work with local residents to remove satellite dishes that were no longer in use and re-located those where they had been placed in contravention to the requirements of this conservation area.

The grant from English Heritage which is matched by money from Haringey council is being used to restore four buildings on the street over the coming year.

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The BPCA continues to monitor all planning applications and unauthorised planning developments in the area that contravene the local development plan.

**Sustainable Bowes Park**

The Sustainable Bowes Park group held a series of events in 2012-13 to inspire and inform residents to lead more sustainable lives. Support from Enfield Council's Residents Priority Fund enabled us to hold more formal events at the TAB Community Centre, alternating with social evenings at The Step Café in Myddleton Road to meet and swap ideas. The topics explored this year were Water, Water Everywhere, Life without Oil, Waste Matters, Practical Energy Saving and Local Food.

***Objective – Improve facilities for recreation***

**Finsbury Gardens**

Thanks to a successful bid to the Big Lottery, Finsbury Gardens has had a major make-over with some additional play equipment, new planting and attractive seating areas. There was a formal re-opening of the gardens in the autumn and the enhanced facilities are much appreciated by the local community.

The Finsbury Diggers continue to meet regularly to help with the upkeep of the Gardens and the flower beds at either end of the garden.

**Community Garden Myddleton Road**

The garden continues to bloom and is very well used by local residents. The sun shone for the Community Picnic in June when entertainment was provided by a guitar player, magician and Morris dancers. We have received £200 from Haringey Open Spaces for plants so watch out for a more colourful garden this Autumn!

This garden is also maintained by volunteer gardeners who meet once a month.

***Objective - Provide a range of leisure activities***

**The outdoor gym on Myddleton Road**

On 20 April 2013 our long awaited outdoor gym and table tennis area was officially opened. This is an exciting new addition to the facilities in Bowes Park which all residents are free to make use of. The gym was funded by a grant from Haringey Council's Making a Difference scheme, the Myddleton Road strategy group and the BPCA. The outdoor table tennis table was a legacy from the Olympic Games, being donated by Ping, who had provided table tennis tables in public locations around London during the Olympics.

Situated directly above the New River tunnel, the outdoor gym space also provides a permanent home for the New River Tunnel exhibition which was printed and installed by Barhale Construction plc, and a bottle installation funded by Thames Water plc.

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As the gym is in a residential area, it is closed at night. We are dependent on volunteers to open and close the area and we are grateful to the owners of The Red Sea, a local grocery store, who open it each day and to Derek, a local resident who closes it at night.

**Bowes Park Community Choir**

The choir has celebrated another successful year. It has performed twice with concerts in June and December 2012. At each concert, a collection is taken to support a local charity which this year was the North London Hospice – a total of £780 was donated to the Hospice. The choir meets on Thursday evenings 7.15 – 9.15 at St Michael's Church Hall, Bounds Green Road, and new members are welcome without auditions.

**Bowes Park Walking Group**

The walking group is now seven years old. In the period covered by this report there have been regular monthly weekend walks and four summer evening walks. There have also been some extra guided walks on week days and weekends. There are bi-annual meetings with a social at members' homes and separate bi-annual socials at The Step. About 60 people have walked with us. There is a core of about twenty regular walkers with another dozen or so members who come less frequently and others who have come along once or twice.

**Bowes Park Art Group**

The art group continues to thrive and meets monthly. The group organises outing for people in Bowes Park who would like to do some drawing, though this is not a requirement. Trips are organised to museums, parks and cemeteries in the London area. Sometimes day trips are organised to historic places further afield.

**Social activities**

This year the BPCA held a successful barn dance at the Bounds Green Bowls and Tennis Club in March. As well as providing a very enjoyable evening the event raised £450 for the BPCA. Our thanks to Sarah Harris and her team who organised the event.

***Communications***

**Newsletter Report**

The newsletter continues to be published and distributed twice a year, in spring and in the autumn. This is distributed to all households in the Bowes Park area and keeps residents up-to-date with developments and activities in the area. It is produced and delivered by volunteers and thanks are due to everyone involved.

A big plus for the continued existence of the newsletter is the continuing sponsorship by Hobarts estate agency.

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**Plans for the future**

***Conserving the physical and natural environment of the area***

To continue to maintain the Community garden in Myddleton Road and the area around Finsbury gardens;

To support the work of the Sustainable Bowes Park;

To continue to contribute to the work of the Myddleton Road strategy group to improve the physical environment of the area;

To support the organisers of the Myddleton Road market as one strand of the work to revitalise Myddleton Road;

To support the regeneration of Shaftsbury Hall.

***Provide a range of leisure activities***

To maintain the outdoor gym for use by the community and provide opportunities for residents to participate in table tennis competitions.

To continue to support the activities of a range of groups providing leisure activities to local residents.

To organise fund-raising social events, building on the success of the barn dance by holding another barn dance in the winter and organising quiz evenings.

***Communications***

To continue to produce 2 newsletters a year to keep the local community informed about the work of the Association.

To improve the website.

To send regular email news updates to Bowes Park residents.

**BOWES PARK COMMUNITY ASSOCIATION LIMITED EXECUTIVE COMMITTEE'S REPORT (Cont/d)**  
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**TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENT**

The Trustees (who are also directors of Bowes Park Community Association Limited for the purposes of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulation.

The Charities Act and the Companies Act require the board of directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are also responsible for the contents of the directors' report, and the responsibility of the independent examiner in relation to the directors' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

**RISK MANAGEMENT STATEMENT**

The directors have examined the major governance, operational and financial risks which the company faces and confirm that systems and controls have been established to mitigate these risks, including controls to safeguard the administration and use of grant funding and other income received. The potential risks and management of them are regularly reviewed by the directors.

**METHOD OF PREPARING ACCOUNTS**

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

**APPROVAL**

This report was approved by the Board and signed on its behalf by:

**Dee Kushlick-Williams**  
**Chair**

**19 September 2013**

**BOWES PARK COMMUNITY ASSOCIATION LIMITED EXECUTIVE COMMITTEE'S REPORT (Cont/d)**  
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**Statement of Financial Activities for the period ended 31 March 2013**

	Notes	2013	Total funds 2012
		£	£
<b>Incoming resources</b>			
<i>Incoming resources from generated funds</i>			
Voluntary income	4	15,770	23,055
Activities for generating funds	5	1,243	2,200
Investment Income	6	24	3
<b>Total incoming resources</b>		<b>17,037</b>	<b>25,258</b>
<b>Resources expended</b>			
Cost of generating voluntary income	7	315	506
Costs of charitable activities	8	20,277	9,382
<b>Total resources expended</b>		<b>20,592</b>	<b>9,888</b>
<b>Net incoming resources</b>			<b>15,370</b>
			<b>15,370</b>
<b>Net movement in funds</b>			<b>15,370</b>
<b>Reconciliation of funds</b>			
<i>Total funds brought forward</i>			0
<b>Total funds carried forward</b>	10		<b>15,370</b>

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**Balance Sheet as at 31 March 2013**

	Notes	2013	2012
		£	£
<b>Current assets</b>			
Debtors		0	0
Cash at bank and in hand		11,816	15,390
<b>Total current assets</b>		11,816	15,390
<b>Creditors:-</b>			
amounts due within one year	9	0	-20
<b>Net current assets</b>		11,816	15,370
<b>Total assets less current liabilities</b>		11,816	15,370
<b>Net assets</b>	10	11,816	15,370
<b>The funds of the charity :</b>			
<b>Unrestricted funds</b>		11,816	15,370
<b>Total charity funds</b>		11,816	15,370

The accounts were approved by the board of directors on 18 September 2013 and signed on their behalf

by: ..... Chair  
Dee Kushlick-Williams

..... Treasurer  
Pauline Latchem

Company number 07483426

The notes on pages 9 – 12 form part of these accounts

**BOWES PARK COMMUNITY ASSOCIATION LIMITED EXECUTIVE COMMITTEE'S REPORT (Cont/d)**  
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**Notes to the Accounts for the year ended 31 March 2013**

**1 Accounting policies**

***Basis of preparation of the accounts***

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE) effective April 2008, and all other applicable accounting standards, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005, (revised June 2008) (The SORP). The accounts have been drawn up in accordance with the provisions of the Charities (Accounts and Reports) Regulations 2008 and the Companies Acts, and include the results of the charity's operations which are described in the Directors' Report, all of which are continuing.

Insofar as the SORP requires compliance with specific Financial Reporting Standards other than the FRSSE then the specific Financial Reporting Standards have been followed where their requirements differ from those of the FRSSE.

Advantage has been taken of Section 396(5) of the Charities Act 2006 to allow the format of the financial statements to be adapted to reflect the special nature of the charities operation and in order to comply with the requirements of the SORP.

The charity has taken advantage of the exemption in the FRSSE from the requirement to produce a cash flow statement on the grounds it qualifies as a small company.

***Accounting convention***

The financial statements are prepared on a going concern basis.

***Incoming Resources***

Incoming resources are accounted for on a receivable basis.

***Resources Expended***

***Charitable expenditure***

This comprises all expenditure directly relating to the objectives of the charity.

***Taxation***

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and is therefore included in the relevant costs in the Statement of Financial Activities.

**2 Winding up or dissolution of the charity**

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objectives to the charity.

**3 Remuneration paid to directors**

No expenses or remuneration was paid to the directors of the company.

**BOWES PARK COMMUNITY ASSOCIATION LIMITED EXECUTIVE COMMITTEE'S REPORT (Cont/d)**  
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<b>4 Voluntary income</b>	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
Donation from unincorporated community association	-	10,268
Other donations	822	2,602
Membership	1,153	594
Sponsorship		345
Grants	13,796	9,246
Total voluntary income	15,770	23,055
<b>5 Activities for generating funds</b>	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
Fundraising	1,243	1,034
Booking income	0	1,140
Other	0	26
	1,243	2,200
<b>6 Investment income</b>	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
Bank deposit interest received	24	3
Total investment income	24	3
<b>7 Cost of generating voluntary income</b>	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
Fundraising costs	315	506
<b>8 Cost of charitable activities</b>	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
<b><i>Direct charitable activities</i></b>		
Fins Fest event costs	0	2,258
Project work	0	1,740
Community Centre operating costs	0	636
Garden opening and regeneration	468	0
Sculpture	2,300	0
Community Gym	10,305	0
Sustainable Bowes Park	323	0
Picnic	373	0
Satellite dish removal	4,674	0
<b>Total direct charitable activities</b>	<b>18,443</b>	<b>4,634</b>

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**Support costs**

Rent	0	2,247
Printing and photocopying	705	1,259
Insurance	414	411
Hall hire	0	280
Stationery & groceries	243	206
Website costs	83	131
Equipment	41	48
Subscriptions	0	20
Paypal	22	0
Postage	60	8
Other	266	138
 Total support costs	 1,835	 4,748
 <b>Total expended on charitable activities</b>	 <b>20,277</b>	 <b>9,382</b>

**9 Creditors: amounts falling due within one year**

	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
Trade creditors	0	20
	<u>0</u>	<u>20</u>

**10 Particulars of individual funds and analysis of assets and liabilities representing funds**

**At 31 March 2013**

	<b>Unrestricted funds £</b>
Tangible fixed assets	-
Current assets	11,816
Current liabilities	0
	<u>11,816</u>

**At 5 January 2012**

	<b>Unrestricted funds £</b>
Tangible fixed assets	-
Current assets	15,390
Current liabilities	-20
	<u>15,370</u>

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<b>11 Split of funds by sub-group</b>	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
Friends of Finsbury Gardens	4,285	958
Finsbury Festival	832	832
Garden Group	914	781
Bowes Park Community Association	5,785	12,799